



University of the Witwatersrand

Airtime Request



Organisation: _____

Date: _____

Cell: _____

Email: _____

Airtime Details			
Sect Network			Amount
Vodacom	MTN	Cell C	

Motivation: _____

Please Note:

- 1 Airtime should be authorised by **3 executive members** , one of which must be the Treasurer.
- 2 All requests should be as per approved budget.
- 3 Airtime allocation may not exceed **R300 per month** for respective CSO's.
- 4 All requests to be approved by relevant SDP and then handed to SRC Reception for collection.
- 5 Voucher's can be collected on Monday to Wednesday.
- 6 **NO airtime will be given on Thursday and Friday.**

Committee Authorisation:

This serves to approve the allocation of airtime.
 The request is hereby authorised by the Committee.
 Please indicate position on Committee upon signing

Name: _____

Position: Treasurer

Signature: _____

Name _____

Position: _____

Signature: _____

Name _____

Position: _____

Signature: _____

Approval and Receipt

SDP	Date:		Signature:	
SRC Reception	Date:		Signature:	
Acknowledgment of Receipt (CSO Comm)	Date:		Signature:	